

Codification Schedule of Fees Effective 05/07/2024			
	Fee Description	Fee	Additional Costs
2.5-1(b)(1)	NSF Returned Check Fee	\$35.00	
4.2-3	Business License		
	New	\$90.00	
	Renewal (if annual fee is paid by 12/31 each year)	\$60.00	
	Renewal (Paid after 12/31 each year)	\$90.00	
	Additional Inspection Fees per inspection (per each inspection and re-inspection completed)		
	Fire Inspection: High Risk Occupancies	\$200.00	Includes 1 Re-inspection
	Fire Inspection: Medium/Low Risk Occupancies	\$150.00	Includes 1 Re-inspection
	Police Department (up to 1 hour)	\$60.00	\$75/hr in excess of 1 hr.
	Building Department (up to 1 hour)	\$60.00	\$75/hr in excess of 1 hr.
4.6-22(a)	Peddler, Solicitor, Canvasser License		
	Business Application and /or Owner Application	\$200.00	
	Additional Solicitors	\$25.00	ea.
	BUILDING DEPARTMENT		
5.2-4	See Attached Trade Permits for Individual Items		
	Residential Permits		
	Permit Computation Table (Based on Square Foot		
	Residential Dwelling \$.50 per sq ft	\$100.00	min.
	Residential Addition, Alteration and Repairs \$.50 per sq ft	\$100.00	min.
	Accessory Building over 200 sq ft (Att. or Detached garage, shed, pole barn, etc.)	\$100.00	
	Porch or Decks	\$100.00	
	Residential Plan Review (Single Family)	\$250.00	
	Residential Plan Review (Two Family)	\$350.00	
	Residential Plan Review Sealed plans	\$500.00	
	Additional inspections are paid in advance. Each building permit will include one inspection.	\$60.00	
	Private Swimming Pools Above-ground and In-ground	\$100.00	
	Fence and Sheds < 200 sf Permit	\$ 50.00	
	Commercial Permits		
	New Construction		
	1 Story 50,000 sq ft or less \$.50 per sq ft	\$500.00	min.
	50,001 - 100,000 sq ft \$25,000.00+	\$0.25	/sq ft > 50,000
	100,001 - 150,000 sq ft \$37,500.00+	\$ 0.20	/sq ft > 100,000
	Over 150,000 sq ft \$47,500.00+	\$ 0.15	/sq ft > 150,000
	2nd Story and over	\$0.15	/sq ft
	Remodeling and Alteration	\$0.40	/sq ft
	Plan Review New Construction Actual cost	\$500.00	min.
	Plan Review Remodeling and Alteration Actual cost	\$200.00	min.
	Commercial Permit Plan Review (Fire)		
	General Plan Review Actual Cost	\$150.00	min.
	New Suppression System		
	- 1-200 heads	\$150.00	
	- 201-500 heads	\$200.00	
	- 501-750 heads	\$250.00	
	- Per head over 750	\$0.20	
	New Kitchen System / Kitchen System Modification	\$ 200.00	
	Suppression System Modification	\$ 200.00	
	New Fire Alarm System / Alarm System Modification (per 10,000 sq/ft.)	\$ 150.00	
	Fire Inspection - All Classes/Categories	\$85.00	/person up to 1 hr.
		\$60.00	/person per hr. after 1st hr.

	ELECTRICAL, PLUMBING, AND MECHANICAL PLAN REVIEW FEES EQUAL		
	16.659% EACH OF BUILDING PLAN REVIEW - MAXIMUM 50% OF BUILDING PLAN REVIEW FEE IF ALL THREE TRADES APPLY		
	Wireless Telecommunications Tower/Antenna Permit	\$500.00	
	Pre-manufactured home placement in a licensed mobile home park on vacant lot - calculated as R3 - value includes site cost of construction work + value of accessory buildings + finish work. Value of home not included.	\$ 136.00	
	Demolition Permit	\$150.00 +	1.75/1k cubic ft.
	Land Fill Permit	\$100.00	
	If Planning Commission Approval is Required	\$300.00	
	Extension of Building Permit 10% of original	\$100.00	min.
	Cancellation or transfer of Building Permit	\$100.00	
	Contractor Registration - Required each registration period	\$25.00	
	Housing Inspections	\$65.00	
	Property Maintenance Fees		
5.3-2	Code Enforcement	\$140.00	plus labor & materials
5.3-11	Rental Compliance Fees		
	Landlord registration fee (one-time per owner/responsible party)	\$50.00	/site
	Registration single family (includes initial and 1 re-inspection)	\$250.00	
	Registration duplex	\$450.00	
	Per additional unit (3-7)	\$175.00	
	Per additional unit (8-15)	\$150.00	
	Per additional unit (15-20)	\$100.00	
	Per additional unit (20+)	\$75.00	
	Unregistered Rental Violation	\$120.00	
	Rental Compliance Inspections		
	Other Fees		
	Lockout/Cancellation w/o 24 hr notice	\$80.00	
	3rd or more inspection	\$100.00	
	Late fee (21 day grace period after previous certificate expiration)	\$75.00	
	Failure to certify within 90 days of expired certificate	\$300.00	
	Failure to certify an occupied rental property/with 90 days of proper notice from Twp.	\$300.00	
	Per Room for Hotel/Motel, Bed/Breakfast, Rooming House	\$20.00	
	Tenant Complaint Inspection (TCI)	\$20.00	
	TCI - Cited Violation Re-Inspection Fee (Land Owner is responsible for fee)	\$40.00	
	Search Warrant Fee	\$200.00	
5.6-4(b)	Noxious Weeds	\$125.00	plus labor & materials
5.9-8	Abandoned Residential Property Registration Fee	\$250.00	
5.9-8	Property Maintenance/Building Board of Appeals	\$350.00	
Bldg Dept			
Misc.	Copies	0.25	/page
	Copies of Plat maps	\$2.00	/plat
	Sewer Capacity Verification Actual Cost of Twp. Engineer		
	ASSESSMENT DEPARTMENT		
12.2-6(6)	LAND DIVISION FEES:		
	PARCEL SPLIT – METES & BOUNDS \$25 per split	\$100.00	min.
	PARCEL SPLIT – PLATTED LOTS \$25 per split	\$100.00	min.
	PARCEL COMBINATION – PLATTED OR METES & BOUNDS	\$100.00	
	PARCEL SPLIT – NEW PLAT OR CONDO DEVELOPMENT, First 2 lots/units (ie. Splitting 1 parcel into 2)	\$100.00	

	All additional lots/Units over 2	\$25.00	/lot
ECONOMIC DEVELOPMENT DEPARTMENT			
Community Development Fees			
5.8-1(1-3)	Industrial Development District (IDD) Application Fee	\$500.00	
	Plant Rehabilitation District Application Fee	\$500.00	
	Industrial Facilities Exemption Certificate (IFT) Application Fee	\$500.00	
5.8-2(1-2)	Commercial Redevelopment District Application Fee	\$500.00	
	Commercial Facilities Exemption Certificate Application Fee	\$500.00	
14.2-6	Zoning Board of Appeals		
	Commercial	\$750.00	
	Residential	\$500.00	
	ZBA Special Meeting	\$500.00	
Planning Commission			
SITE PLAN REVIEW			
(BASED ON VALUE OF PROJECT) up to \$200k			
	over \$200k -- \$750 + \$1.00/1k over \$200k	\$2,500.00	max.
	Administrative Site Plan Review (Change of use but does not require Commission Review)	\$300.00	
	Special Land Use Residential	\$350.00	
	Commercial	\$550.00	
	Planned Unit Development	\$1,000.00	
	Site Condo Fee	\$600.00	
	Zoning Change 0 to 1 Acre	\$1,000.00	
	over 1 Acre --- \$1000.00 + \$40/Acre	\$1,500.00	max.
	Zoning Verification/Land Use Compliance Permit	\$50.00	
Tent/Outdoor Sale or Event Permits - All permits are subject to final inspection before event opening.			
14.5-19(6)	Tent/Outdoor Sale Application Fee	\$100.00	
	Festival/Special Event - (Application Fee + Fire Dept Insp. Fees + Tent Fee)	\$100.00	
	Fire Dept Inspection Fee	\$100.00	
	Tent Fee	\$10.00	/tent
	Fireworks Show/Display Inspection	\$100.00	
	Special Events Fire Department Standby Actual Cost		time & materials
Econ Dev			
Misc	Future Land Use Map	\$50.00	
	Master Plan - available free online	\$50.00	
	Zoning Ordinance - available free online	\$50.00	
	Tower or Sign Ordinance Book - available free online	\$15.00	
	Zoning Map	\$40.00	
Cemeteries			
9.1-5(a)	Grave Opening Charge		
	Full Size Site		
	Mon.-Fri.	\$550.00	
	Saturdays	\$600.00	
	Child Size or Cremation		
	Mon. -Fri.	\$275.00	
	Saturdays	\$325.00	

	Parks and Recreation		
10.2-6(a)	Park Permit - Pavillion Reservatoin w/electricity		
	Resident	\$35.00	
	Non-Resident	\$50.00	
	No charge Monday-Thursday without electricity		
	FIRE DEPARTMENT (All time & materials charges based on vehicles, personnel, and supplies)		
5.2-4	Plan Review	Actual Cost	\$150.00 min.
	Fire Inepection: High Risk Occupancies		\$200.00 Includes 1 Re-inspection
	Fire Inspection: Medium/Low Risk Occupancies		\$150.00 Includes 1 Re-inspection
	Fire Suppression System Acceptance Test		\$100.00
	Fire Alarm System Acceptance Test		\$100.00
6.7-2	Fire Alarms/False Alarms		
	1st False Alarm in the calendar year	\$0.00	
	2nd False Alarm in the calendar year	\$100.00	
	3rd False Alarm in the calendar year	\$200.00	plus time & materials
	4th and each succeeding False Alarm	\$400.00	plus time & materials
6.5-6	Illegal Open Burn	\$ 475.00	/hr per engine
11.3-3	Emergency Response Recovery		
	Structure Fires - Includes scene safety, fire control, overhaul	\$475.00	/ hour per Engine
		\$594.00	/ hour per Truck
	Lift Assists	\$475.00	
	Motor Vehicle Incidents		
	Level 1 - Hazmat assessment and scene stabilization	\$516.00	up to 1 hr.
	Level 2 - Level 1 services plus fluid cleanup or containment	\$588.00	up to 1 hr.
	Level 3 - Vehicle Fire - Scene safety, suppression, and cleanup from fire	\$718.00	up to 1 hr.
	Extrication - Extrication requiring rescue tools be utilized	\$1,550.00	up to 1 hr.
	Creating a Landing zone for helicopter	\$474.00	up to 1 hr.
	HAZMAT Incidents		
	Level 1 - Basic Response: Establish command, setup perimeter	\$832.00	up to 1 hr.
	Level 2 - Intermediate Response: Level A or B suit and SCBA deployment, Decon	\$2,971.00	up to 1 hr.
	Chief Response		
	Chief officer as command, or providing direction over the incident	\$297.00	/ hr.
	Additional Time on Scene (Billed per hour for all levels of service)		
	Engine	\$475.00	/ hr.
	Truck	\$594.00	/ hr.
	Miscellaneous Equipment (pickup truck, Squad, Grass Rig)	\$357.00	/ hr.
	Fire Investigation		
	Fire Investigation Team response including Investigation and Report	\$327.00	/ hr.
11.2-4	Fireworks Show/Display Inspection	\$100.00	
	Fireworks Show/Display Standby		time & materials
11.4	Hydrant Use Permit	\$50.00	+ \$250.00 deposit
	Fire Hydrant Wrench Use	\$30.00	deposit
11.5-1	Public Utility Reimbursement Fee	\$300.00	plus time & materials

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	Fire Dept Inspection Fee	\$85.00	up to 1 hr.
		\$60.00	/person per hr. after 1st hr.
	Tent Fee	\$10.00	/tent
	Fireworks Show/Display Inspection	\$100.00	
	Special Events Fire Department Standby	Actual Cost	time & materials
Fire Dept			
Misc.	Occupant Load Review, Calculations, and Posting (includes posting)	\$100.00	
	Occupant Load Posting	\$10.00	
	Fire Reports	\$10.00	
	Photograph Reproduction	\$2.00	per print
	Copies	\$0.25	/page
	POLICE DEPARTMENT FEES		
Police	Copies of Police Reports and Accident Reports	\$10.00	up to 6 pages
Misc		\$0.25	/page over 6
	Vehicle Impound Release Fee	\$150.00	
	Pre-employment Fingerprinting	\$25.00	
	Photograph Reproduction	\$2.00	/print
	Clearance Letter	\$30.00	
	Court Ordered Preliminary Breath Test (PBT)		
	Resident (PBT)	\$10.00	/test
	Non-resident (PBT)	\$30.00	/test
	Contracted Services	Actual Cost	time & materials
	MISC. DEPARTMENTS		
	Copies	\$0.25	/page
	Notary Services		
	In State	Flint Township Resident	\$0.00
		Non-Resident	\$10.00
	Out of State Notary (Resident and Non-Resident)		\$10.00
	SEWER AND WATER DEPARTMENT		
	Utility Fees		
	Residential Landlord Affidavit Deposit	\$500.00	
	Commercial Landlord Affidavit Deposit	\$750.00	
	Landlord Filing Fee	\$50.00	
	Water Connections		
16.2-4	Connection Permit Fee - per permit	\$10.00	
16.2-5	Inspection and Approval Fees (See Bldg Dept Fees/Attachments)		
16.2-6(a)	Tap-In Unit Fee (based on REU's)		
	Lines installed by those listed in 16.2-6a of code - First 2 units	\$350.00	ea.
	each unit or fraction thereof above 2	\$200.00	ea.

