

# Attachment 5

To MDEQ Stormwater Discharge Permit Application  
( Construction Stormwater Runoff Control)

## Construction Stormwater Runoff Control

### Attachment 5 to MDEQ Stormwater Discharge Permit Application

Within Genesee County, the County Enforcing Agency (CEA) for SESC is the Genesee County Drain Commissioner's Office- Water and Waste Services (GCDC-WWS), except for the City of Burton who is a Municipal Enforcing Agency (MEA).

If you are an Authorized Public Agency (APA) please indicate here. \_\_\_\_\_ is an APA.

28. Provide the procedure with the process for notifying the Part 91 Agency or appropriate staff when soil or sediment is discharged to the applicant's MS4 from a construction activity. The procedure shall allow for the receipt and consideration of complaints or other information submitted by the public or identified internally as it relates to construction stormwater runoff control. For non-Part 91 agencies, consideration of complaints may include referring the complaint to the qualifying local Soil Erosion and Sedimentation Control Program as appropriate. Construction activity is defined pursuant to Part 21, Wastewater Discharge Permits, Rule 323.2102 (K). The applicant may consider as part of their procedure when and under what circumstances the Part 91 Agency or appropriate staff will be contacted.

If soil or sediment is being discharged from a construction site and it is witnessed by staff or we have been informed by the public, we use the following procedure to ensure that the SESC part 91 agency has been notified.

If Flint Township has construction we will apply for a Soil Erosion Permit. If soil or sediment is discharged into our MS4's from our site or any other construction, we will contact the issuing agency. This applies to the MS4's that we own and operate.

29. Provide the procedure for when to notify the MDEQ when soil, sediment, or other pollutants are discharged to the applicant's MS4 from a construction activity. Other pollutants include pesticides, petroleum derivatives, construction chemicals, and solid wastes that may become mobilized when land surfaces are disturbed. The applicant may consider as part of their procedure when and under what circumstances the MDEQ will be contacted.

If any pollutants from a construction activity are discharged to MS4's that we own and operate, our procedure to notify the MDEQ is the same as the Genesee County Drain Commission. See Attachment 2 page 7.

30. Provide the procedure for ensuring that construction activity one acre or greater in total earth disturbance with the potential to discharge to the applicant's MS4 obtains a Part 91 permit, or is conducted by an approved Authorized Public Agency as appropriate. Note: For applicants that conduct site plan review, the procedure must be triggered at the site plan review stage.

For construction site plan review, we use the following procedure to ensure that a soil erosion permit or waiver has been acquired. A soil erosion permit or waiver is required for all construction sites that disturb soil and all demo permits.

31. Provide the procedure to advise the landowner or recorded easement holder of the property where the construction activity will occur of the State of Michigan Permit by Rule (Rule 323.2190).

*You probably do NOT have an existing policy written or unwritten, ordinance or other regulatory mechanism that you currently use. Describe how you will comply going forward.*

For site plan review, we use the following procedure to notify the property owner that they may need to meet the requirements of (Rule 323.2190). We hand out an instruction sheet with all building and/or demo permits. See attached pages 5A, 5B, 5C and 5D.

FYI

Genesee County Drain Commissioner's Office  
Water and Waste Services  
G4610 Beecher Road  
Flint MI 48532  
(810) 732-7870

**INSTRUCTIONS ON HOW TO OBTAIN A BUILDING PERMIT  
FOR NEW RESIDENTIAL CONSTRUCTION ONLY**

- (1) SEWER/WATER TAP-IN'S TO BE PAID AT GENESEE COUNTY WATER/WASTE AND ALSO AT FLINT TOWNSHIP SEWER/WATER DEPT.
- (2) SOIL EROSION FROM GENESEE CO DRAIN COMMISSION – You must be in compliance with the State of Michigan Permit by Rule (rule 323.2190 – found at [www.michigan.gov/deqstormwater](http://www.michigan.gov/deqstormwater))
- (3) TURN IN 2 SETS OF DRAWINGS TO THE BUILDING DEPARTMENT AND FILL OUT A BUILDING PERMIT APPLICATION
- (4) AFTER DRAWINGS HAVE BEEN APPROVED BY THE BUILDING INSPECTOR, THE BUILDING PERMIT CAN BE PAID FOR ALONG WITH THE CONTRACTOR REGISTRATION OF \$10.00. THERE IS A SEPARATE FORM FOR REGISTRATION THAT REQUIRES COPIES OF THE BUILDERS LICENSE AND DRIVERS LICENSE.
- (5) SEWER/WATER INSPECTION PERMIT MUST BE OBTAINED BY A BONDED SEWER/WATER CONTRACTOR AT THE COST OF \$31.50
- (6) LICENSED CONTRACTORS PULL PERMITS FOR ELECTRICAL, MECHANICAL, AND PLUMBING. THEY ALL NEED TO FILL OUT A CONTRACTOR REGISTRATION FORM, SUBMIT COPIES OF LICENSES, AND DRIVERS LICENSE, AND PAY THE \$10.00 BEFORE A PERMIT CAN BE ISSUED.

BUILDING PERMIT APPLICATION PROCEDURES  
FOR NEW COMMERCIAL BUILDINGS AND ADDITIONS

BUILDING PERMITS ARE TO BE ISSUED ONLY AFTER:

1. PLAN REVIEW ON CONSTRUCTION DRAWINGS IS APPROVED, STAMPED AND SIGNED BY THE INSPECTORS FOR BUILDING AND TRADES.
  2. LIGHTING COMPLIANCE DOCUMENT IS REQUIRED FOR NEW BUILDINGS OVER 100,000 SF.
  3. COPY OF SOIL EROSION IS PROVIDED AND ATTACHED TO BUILDING PERMIT APPLICATION. Inform applicant that they must be in compliance with the State of Michigan Permit by Rule (rule 323.2190 – [www.michigan.gov/deqstormwater](http://www.michigan.gov/deqstormwater))
  4. COPY OF CCIF PAID TO COUNTY IS PROVIDED AND ATTACHED TO BUILDING PERMIT APPLICATION.
  5. SEWER/WATER NUMBERS MUST BE PROVIDED BY OUR S&W DEPT. AND INCLUDED IN THE COMPUTER WHEN PERMIT IS ISSUED.
  6. CONTRACTOR HAS COMPLETED AND SIGNED HIS PORTION OF THE PERMIT APPLICATION, AND ALL REQUIRED INFORMATION IS PROVIDED.
  7. CONTRACTOR IS REGISTERED WITH FLINT TOWNSHIP.
  8. PERMIT APPLICATION IS APPROVED AND SIGNED BY A BUILDING INSPECTOR.
- NOTE: THE BUILDING INSPECTOR IS NOT TO SIGN THE PERMIT APPLICATION UNTIL HE HAS CHECKED TO MAKE SURE THAT ALL COUNTY APPROVALS HAVE BEEN OBTAINED AS SHOWN BY THE CHECK OFF LIST ON THE FRONT OF THE COMMERCIAL FOLDER FOR THE PROJECT.**
9. LANDSCAPING REQUIREMENTS ARE TO BE GIVEN OUT WITH PERMIT.

## PRE-DEMOLITION CHECK LIST

1. Request "Final Read and Turn-off for Demo" from the Flint Township Sewer and Water Department. A standard fee will be placed on the final bill.
2. Present "Final Read" form and request "Order with Final Read and Turn-Off for Demo" at Genesee County Water and Waste. This includes an inspection by County Personnel to verify cut and cap of sewer and water. At the time of inspection, you will receive two copies of this form. Flint Township Building Department requires the yellow copy in order to issue your permit. Retain the pink copy for your records. Genesee County Water and Waste is located at 4610 Beecher Rd. Call (810) 732-7870 for further information.
3. Obtain Soil Erosion Waiver or Soil Erosion Permit from Genesee County Water and Waste (whichever they require). Copy to be returned to Flint Township Building Department to attach to Demolition Permit when issued. You must also meet the requirements of the State of Michigan Permit By Rule (Rule 323.2190 – [www.michigan.gov/deqstormwater](http://www.michigan.gov/deqstormwater))
4. Contact Genesee County Health Department (810) 257-3603 for proper closure of well and/or septic system.
5. Submit "Notification of Intent to Renovate/Demolish" to Michigan Department of Environmental Quality regarding Asbestos Abatement as described in the Demolition Permit Application.  
NOTE: A COPY OF YOUR PERMIT APPLICATION WILL BE FORWARDED TO MDEQ.
6. Provide documentation that Consumer's Energy has disconnected all utilities to their specifications.
7. Comply with further instructions as listed on Demolition Policy.

# MICHIGAN'S PERMIT-BY-RULE FOR CONSTRUCTION ACTIVITIES

( National permit for storm water discharge from construction activity )  
(Rule 323.2190)

This permit is separate from a Soil erosion and Sedimentation Control (SESC) Permit. If you meet all the requirements of the SESC permit you still may be required to comply with the above permit.

If you disturb between 1 acre and 5 acres of soil (as defined in the above rule) from a construction activity, you will be required to meet all the requirements of Rule 323.2190, but you will not have to apply for a permit.

If you disturb more than 5 acres of soil (as defined in the above rule) from a construction activity you will have to file with the department a notice of coverage pursuant to the provisions of Rule 323.2190, and meet all the requirements of Rule 323.2190.

Complete copy of this Rule can be found at:

[http://www.michigan.gov/documents/deq/wb-stormwater-nocrules\\_248578\\_7.pdf](http://www.michigan.gov/documents/deq/wb-stormwater-nocrules_248578_7.pdf)